

# झारखण्ड राज्य भवन निर्माण निगम लिमिटेड

(Govt. of Jharkhand Undertaking)

Corporation Identification No.-U45201JH2015SGC003325

Regd. Office:- Building Construction Department, Govt. of Jharkhand, Project Building,

P.O.- Dhurwa, Ranchi-834004, Jharkhand

Phone No.:- 0651-2446257/2446258/2446259, e-mail:-jsbccljharkhand@gmail.com

Letter No. ... अ. नि. नि. ३४/१६ - १४७(नि)

Dated: ... २८.१२.२०१६ .....

## RECRUITMENT NOTICE NO. 01/2016-17

Jharkhand State Building Construction Corporation Limited (JSBCCL) is a newly formed company fully owned by Jharkhand Government. The company is engaged in construction of buildings and other infrastructure of different departments of Government of Jharkhand, such as, (i) Health, Medical Education & Family welfare department (ii) Tourism department (iii) Higher Technical Education Department (iv) School Education Department etc. JSBCCL is looking for young, energetic and hard working candidates suitable for posts at different levels, who can provide results within prescribed time and agrees to abide by the rules and regulation as framed by JSBCCL for its employees from time to time.

### CURRENT VACANCIES

Sl. No.	Name of Post	Category wise vacancies				
		UR	SC	ST	BCI	TOTAL
1	2	3	4	5	6	7
1	Deputy General Manager	1	0	1	0	2
2	Chief Accounts Officer	1	0	0	0	1
3	Manager (Technical)	2	0	1	0	3
4	Manager (Administration)	1	0	0	0	1
5	Assistant Engineer (Civil)	3	0	1	1	5
6	Assistant Engineer (Electrical)	1	0	0	0	1
7	Junior Manager (Civil)	4	1	2	1	8
8	Accountant	2	0	1	0	3
9	Office Assistant	1	0	1	0	2
10	Computer Operator	3	1	1	1	6
11	Office Peon	3	0	1	1	5

Detailed terms and conditions, eligibility criteria along with the application performa can be downloaded from website [www.bcdjharkhand.gov.in](http://www.bcdjharkhand.gov.in) or collected from JSBCCL office at 3<sup>rd</sup> Floor, JSBCCL Building, Project Building Campus, Dhurwa, Ranchi during office hours between 02.01.2017 to 27.01.2017.

Deputy General Manager  
(Administration)

JSBCCL, Ranchi

*[Signature]* 28.12.16

**JHARKHAND STATE BUILDING CONSTRUCTION CORPORATION LIMITED,**  
**RANCHI**

**Details of Eligibility Criteria**  
**(Recruitment notice no. 01/2016-17)**

Sl. No.	Post	Upper Age as on closing date i.e. 01.12.2016	Essential Qualification	Essential Post Qualification Experience
1	2	3	4	5
1	Deputy General Manager Salary : 60000/- per month consolidated on contract for three years.	45 Years	Full time degree in civil engineering or equivalent from Government recognized University/Institute with 60% aggregate marks.	12 years experience in the field of construction supervision and contract management of building/road/other infrastructure construction projects. The candidate should have relevant experience in execution/supervision of construction works involving earth work, shallow/deep foundation, raft footing, framed RCC structure, design mix of concrete, water proofing, water supply and sanitary works etc. Candidate should have handled different forms of contract, closing of contract, measurement of work items, rate analysis, preparation of detailed estimate, settlement of claim items of contractors, extension of time etc. Knowledge of PWD/CPWD Conditions of contract and Technical Specification will be an added advantage. Candidates must have a proven track record of having shown leadership qualities and ability to complete projects within the predefined time and cost. Candidates having proficiency in use of computers will be preferred.
2	Chief Accounts Officer Salary: 50000/- per month consolidated on contract for three years.	45 Years	Chartered Accountant, Membership of ICAI	05 years experience in managing working capital both at Unit and Corporate level. Should have experience of finalization of accounts at unit level and construction of accounts at corporate level. Knowledge of Indian GAAP and familiarity with IFRS shall be preferred. Should have exposure to preparation and monitoring Budgets at the corporate level including initiative for cost control. Should have knowledge of direct and indirect taxes relevant for construction companies. Should have experience of handling Internal, statutory and government audits. Should also be conversant with tendering procedure in PSU/Government organization and familiarity with computerized system.
3	Manager (Technical) Salary: 50000/- per month consolidated on contract for three years.	40 Years	Full time degree in civil engineering or equivalent from Government recognized University/Institute with 60% aggregate marks.	10 years experience in the field of construction supervision and contract management of building/road/other infrastructure construction projects. The candidate should have relevant experience in execution/supervision of construction works involving earth work, shallow/deep foundation, raft footing, framed RCC structure, design mix of concrete, water proofing, water supply and sanitary works etc. Candidate should have handled different forms of contract, closing of contract, measurement of work items, rate analysis, preparation of detailed estimate, settlement of claim items of contractors, extension of time etc. Knowledge of PWD/CPWD Conditions of contract and Technical Specification will be an added

				<p>advantage. Candidates must have a proven track record of having shown leadership qualities and ability to complete projects within the predefined time and cost.</p> <p>Candidates having proficiency in use of computers will be preferred.</p>
4	<p>Manager (Administration) Salary: 50000/- per month consolidated on contract for three years.</p>	35 Years	<p>Full time MBA (HR) or equivalent with aggregate 60% marks form Govt. recognized University/Institute.</p>	<p>05 year experience in the field of human resource management in capacity of Manager (Personnel) or Manager (Administration) or equivalent in a private/public sector organization. Experience in organization working in the field of building construction will be an added advantage. Candidates having proficiency in use of computers will be preferred.</p>
5	<p>Assistant Engineer (Civil) Salary: 40000/- per month consolidated on contract for three years.</p>	40 Years	<p>Full time degree in civil engineering or equivalent from Government recognized University/Institute with 60% aggregate marks.</p>	<p>05 years experience in the field of construction supervision and contract management of building/road/other infrastructure construction projects.</p> <p>The candidate should have relevant experience in execution/supervision of construction works involving earth work, shallow/deep foundation, raft footing, framed RCC structure, design mix of concrete, water proofing, water supply and sanitary works etc. Candidate should have handled different forms of contract, closing of contract, measurement of work items, rate analysis, preparation of detailed estimate, settlement of claim items of contractors, extension of time etc. Knowledge of PWD/CPWD Conditions of contract and Technical Specification and quality control tests will be an added advantage.</p> <p>Candidates having proficiency in use of computers will be preferred.</p>
6	<p>Assistant Engineer (Electrical) Salary: 40000/- per month consolidated on contract for three years.</p>	40 Years	<p>Full time degree in Electrical engineering or equivalent from Government recognized University/Institute with 60% aggregate marks.</p>	<p>05 years experience in the field of construction supervision and contract management of buildings and other infrastructure construction projects.</p> <p>The candidate should have relevant experience in execution/supervision of construction works involving internal and external electrification of buildings, air conditioning, solar lighting, fire fighting equipments etc. Candidate should have handled different forms of contract, closing of contract, measurement of work items, rate analysis, preparation of detailed estimate, settlement of claim items of contractors, extension of time etc. Knowledge of PWD/CPWD Conditions of contract and Technical Specification and quality control tests will be an added advantage.</p> <p>Candidates having proficiency in use of computers will be preferred.</p>
7	<p>Junior Manager (Civil) Salary: 30000/- per month consolidated on contract for three years.</p>	35 Years	<p>Three year full time Diploma in Civil Engineering from Govt. recognized Institute/University with 60% aggregate marks.</p>	<p>05 years experience in the field of construction supervision and contract management of building/road/other infrastructure construction projects.</p> <p>The candidate should have relevant experience in execution/supervision of construction works involving earth work, shallow/deep foundation, raft footing, framed RCC structure, design mix of concrete, water proofing, water supply and sanitary works etc. Candidate should have handled different forms of contract, closing of contract, measurement of work items, rate analysis, preparation of detailed estimate, settlement of claim items of contractors,</p>

				extension of time etc. Knowledge of PWD/CPWD Conditions of contract and Technical Specification and quality control tests will be an added advantage. Candidates having proficiency in use of computers will be preferred.
8	Accountant Salary: 20000/- per month consolidated on contract for three years.	33 Years	Intermediate (IPC) course of ICAI	03 year experience as Accountant in a Private/Public Sector Organization. Experience in organization working in the field of building construction will be an added advantage. Knowledge of taxation laws, MS Office, Tally (ERP), Data base management system and other Accounts related software will be favoured. Candidates having proficiency in use of computers will be preferred.
9	Office Assistant Salary: 20000/- per month consolidated on contract for three years.	33 Years	Graduate in any discipline from a recognized University and 6 Months Course in Diploma in Computer Application.	03 year experience as Office Assistant or equivalent in a Private/Public Sector Organization. Experience in organization working in the field of building construction will be an added advantage. Knowledge of MS Office, online file tracking and other office management tools will be favoured. Candidates having proficiency in use of computers will be preferred. Minimum Typing Speed : - 30wpm in English and 25wpm in Hindi
10	Computer Operator Salary: 18190/- per month consolidated on contract for three years.	30 Years	Graduate in any discipline from a recognized University and 6 Months Course in Diploma in Computer Application.	03 year experience as Computer operator or equivalent in a Private/Public Sector Organization. Experience of preparing bill of quantities and estimates of buildings will be an added advantage. Knowledge of MS Office, Internet, online file tracking and other office management tools will be favoured. Candidates having proficiency in use of computers will be preferred. Minimum Typing Speed : - 30wpm in English and 25wpm in Hindi
11	Office Peon Salary: 8000/- per month consolidated on contract for three years.	35 Years	Matriculation (10 <sup>th</sup> Standard) or equivalent.	03 year experience as Peon or equivalent in a Private/Public sector organization. Proficiency in Hindi and other regional languages of Jharkhand will be preferred.

*Sunder* 28-12-16  
Deputy General Manager  
(Administration)

*Sunder*  
JSBCL, Ranchi

Prescribed Performa

JHARKHAND STATE BUILDING CONSTRUCTION CORPORATION LIMITED

Recruitment Notice No. 01/2016-17

Application for the post of .....

- 1. Name of the applicant .....
- 2. Father/Husband's Name.....
- 3. Category (Mark ✓) Gen  SC  ST  BC1
- 4. Name of Mother of the applicant.....
- 5. Permanent Address : -

Paste a self attested passport size photograph

Signature of the applicant

Full Name.....

Mohalla/Village.....

Post Office.....

District .....State.....Pin code.....

6. Telephone /Mobile No.....E-mail ID.....

7. Postal Address : -

Full Name.....

Mohalla/Village.....

Post Office.....

District .....State.....Pin code.....

8. Gender (Mark ✓) Male  Female

9. Marital Status (Mark ✓) Married  Unmarried

10. (a) Date of Birth .....(b) Age as on 01.12.2016.....

11. (a) Educational Qualification.....

(b) Details of Educational Qualification: -

Examination	Board/University	Year	Subject	Marks Obtained	Percentage	Remarks

12. Experience

Name of Organization	Post Held	From	To	Remarks

13. Any other details which form part of the CV, be attached by the applicant if required.

Note : - Relevant Document to be Attached.

Signature of the Applicant

Declaration

I.....Son/Daughter of .....do hereby declare that the information given in this application are true to the best of my knowledge and belief. In case any information is found wrong/incorrect or ineligibility is detected, I understand that my candidature is liable for rejection.

Place : .....

Date: .....

Signature of the Applicant

14. List of enclosure

- 1.....2.....
- 3.....4.....
- 5.....6.....

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**JHARKHAND STATE BUILDING CONSTRUCTION CORPORATION LIMITED,  
RANCHI**

**GENERAL INSTRUCTIONS**  
**(Recruitment Notice No. 01/2016-17)**

1. Only Indian Nationals need apply. Mere submission of application will not entail right for claiming Appointment.
2. Candidates applying for more than one post should apply separately for each post. JSBCCL reserves the right to cancel the advertisement and or the selection process there under.
3. JSBCCL reserves the right to raise or lower the eligibility criteria depending upon the response to the advertised posts.
4. Candidates are advised to give specific, correct, full information. All original certificates/documents in support of information furnished in the application form are to be produced at the time of verification of documents, failing which the candidate will be disqualified. Candidature is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
5. Incomplete application will be summarily rejected. Any request to add additional information in application form after the application has been submitted shall not be entertained in any condition.
6. Only shortlisted candidates will be called for Personal Interview. Shortlisted candidates will be intimated about the date and venue for Personal Interview through email and website [www.bcdjharkhand.gov.in](http://www.bcdjharkhand.gov.in) only and no other mode of communication will be followed.
7. Candidates belonging to SC/ST/OBC categories are required to submit copies of Cast certificates in the prescribed format at the time of interview.
8. The upper age limit indicated is for general category candidates. Age relaxation for SC/ST/OBC will be as per Government guidelines in this regard. SC/ST/OBC candidates are required to submit copy of their caste certificate along with the application form.
9. Applicants serving in Govt./Public Sector Enterprises should apply through proper channel. In case the candidates are not able to apply through proper channel, they are required to produce NOC (No Objection Certificate) at the time of Interview.
10. Appointment of selected candidates is subject to (i) receipt of satisfactory Medical Report from a Govt. Hospital as per the standards prescribed by JSBCCL (ii) verification of caste certificate and Character certificate from the concerned Authorities.
11. In case of variation in name/surname/name spelling mentioned in the application with that in the respective certificates pertaining to education/professional qualification/caste/etc., the applicant shall be required to submit a certificate from SDM or equivalent to this effect along with the respective documents at the time of verification of documents., failing which the candidates shall be liable to be cancelled. In case of change of surname of female after her marriage, the candidate is required to furnish marriage certificate and notarized affidavit in this regard.
12. Relaxation of standard in selection against reserved vacancies- if sufficient number of reserved category persons are not available on the basis of laid down general standards, the general standards could be relaxed suitably to fill up the reserved posts.
13. The crucial date for determining the age limit & post qualification experience shall be 01.12.2016. The date of declaration of result/issuance of mark sheet shall be deemed to be

the date of acquiring the qualification and there shall be no relaxation on this account. Post qualification experience on a post/level shall be counted from the said date onwards.

14. Candidates working in Government. Semi-Government Organization/Public Sector Undertakings and Autonomous Bodies should apply through proper channel or furnish "NO OBJECTION CERTIFICATE" at the time of document verification. However, in the event of difficulty in getting NOC from their parent department, they may submit an undertaking at the time of document verification that they will not claim any service transfer benefits/protection of pay in case of their selection. However, they have to produce the proper relieving order from their organization, in the event of their selection, at the time of reporting for joining.
15. Selected candidates will be required to serve in any part of state as per the discretion/requirement of the Company.
16. Wherever CGPA/OGPA or grading system in a degree/diploma is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by the University/Institute. The candidates will have to produce a copy of these norms with respect to his/her university/Institute at the time of verification of documents.
17. In case of overwhelming response. JSBCCL reserves the right to shortlist the candidates by fixing revised eligibility criteria. In case of non suitability of candidates for the post applied for, JSBCCL at its discretion can offer a suitable post in the lower level.
18. Candidates are required to retain a copy of the submitted application form for future reference.
19. Number of vacancy mentioned above may increase or decrease depending upon the requirement of the Company. However in case of additional requirement during the period of one year from the date of selection, the company at its discretion may select suitable number of candidates from the extended merit list/panel subject to a limit of twice the number of vacancies advertised.
20. JSBCCL reserves the right to cancel this advertisement and/or the selection process for any of the above posts without assigning any reason.
21. Candidates are advised to keep their e-mail ID active at least for one year. No change in e-mail ID will be allowed once entered. All future correspondence shall be sent via e-mail only.
22. Any canvassing, directly or indirectly, by the applicant will disqualify his/her candidature.
23. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response thereto shall be subject to jurisdictions of Courts at Ranchi. In case of any ambiguity/dispute arising on account of interpretation other than English

**How to Apply**

1. Candidate meeting the above eligibility criteria may submit their application and Bio-Data in A-4 size paper strictly in the prescribed format available at JSBCCL office at Dhurwa, Ranchi along with a self attested recent passport size photograph.
2. The envelope should be super scribed with the title of the post applied for.
3. Eligible candidates may forward their duly filled in application in the prescribed format to the address given below:-

**Deputy General Manager (Administration),  
 JSBCCL  
 3<sup>rd</sup> Floor JSBCCL Building,  
 Project Bhawan Campus,  
 Dhurwa, Ranchi – 834004**



- 4. The application form along with required credentials must reach JSBCCL through registered post/speed post latest by 27.01.2017. In case of any difficulty/query, please contact us at: Phone : - 0651-2446257/2446258/2446259, e-mail: - jsbccljharkhand@gmail.com

**SELECTION PROCEDURE**

- 1. The selection of candidate will be through Personal Interview and academic qualification & experience only.
- 2. The name of shortlisted candidate will be called for Interview. List of shortlisted candidate and dates for personal interview will be published on [www.bcdjharkhand.gov.in](http://www.bcdjharkhand.gov.in). The final selection of the candidates will be based on the performance in the Interview, subject to verification of documents, where after the "Offer of Appointment" shall be issued.

*Amey* 28-12-16  
Deputy General Manager  
(Administration)  
*Alban* JSBCCL, Ranchi